

Party Reservation Form and Agreement:

Guest of Honor: _____

Birthday Age: _____ **Party Date:** _____

4:30 pm SATURDAY **SUNDAY (Specify time):** _____

Parent/Guardian Name: _____

Contact Number and Email: _____

Number of Dance Participants: _____

Basic Party Package - \$225 \$ _____

- 1 hour private dance class for up to 12 participants
Additional guests \$10 each
- Exclusive use of the Dance Room & Reception Area
- Dance Room decorations (Streamers, balloons, banner) *Basic package only*
- Set up/Clean up
- Birthday balloon for the Guest of Honor

Additional Guests at \$10 Each: \$ _____

Select Your Dance Class Style:

Ballet **Tap** **Jazz/Hip Hop** **Combo (Specify)** _____

Choose Your Party Extras!

30 minute reception - \$125 \$ _____

- Themed party table (Including paper products & utensils)
- Themed Reception Room decorations
- Set up/Clean up

Select Your Theme: *For 30 minute reception only*

Pretty in Pink **Pop Star** **Unicorn** **Rainbow**

Disney Princess **Frozen** **Llama** **Beach Luau**

Custom (Add \$45) Requested theme _____ \$ _____

Goody Bags - \$35 for up to 12 guests

- Additional goody bags \$3 each
Number of participants: _____

\$ _____

Crafts - \$5 per person *Adds 30 minutes to party time* \$ _____

- Number of participants: _____

Total Party Cost: _____

Deposit: _____

Balance Due: _____

PAYMENT: All parties require a \$75 deposit at time of party booking for room reservation. Please make checks payable to LBW. We also accept cash, credit and debit cards.

CANCELLATION: If you choose to cancel your party you must notify the studio one week prior to your party date to receive a refund of your deposit.

ARRIVAL POLICY: You may arrive 20 minutes prior to party time. Please inform your guests to arrive 5-10 minutes before your scheduled party time so that we may begin in a timely manner.

LATE POLICY: Please take into consideration you are bound to the time slot of your party. If you arrive late we cannot extend the party time. We allow a 15 minute window for party conclusion. *Any party exceeding this time limit will be charged \$50 per 30 minutes.*

I have read & agree to the terms listed above,

Signature

Date

Thank you for choosing LBW for your special day!

We're so excited to host for you!

Linda's Ballet Workshop

lbwdance@verizon.net (703) 590-2739
